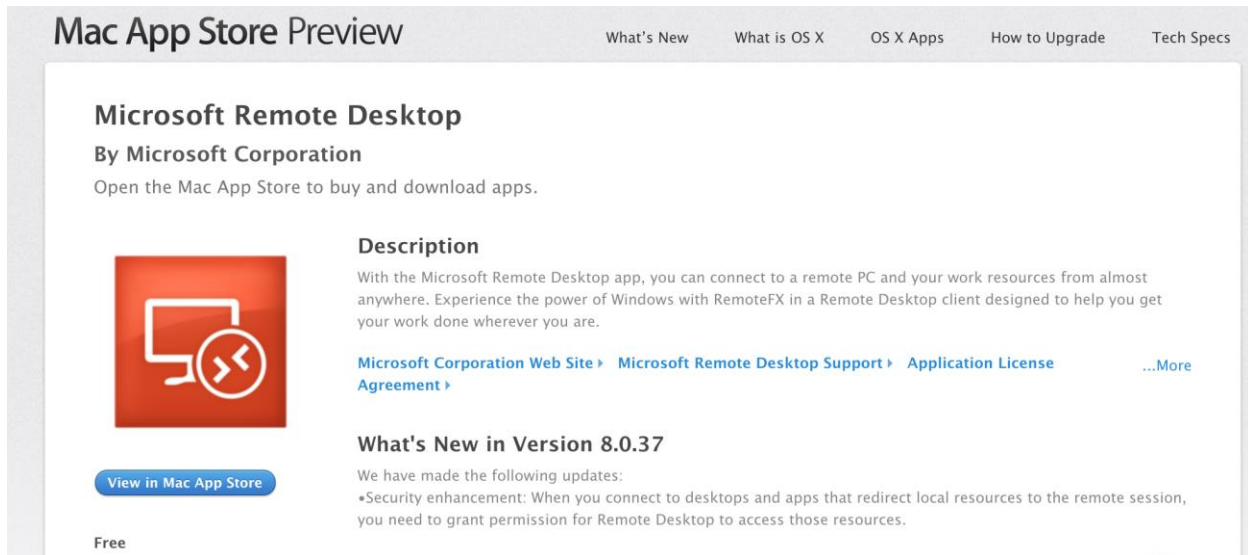


# RPMS Remote Desktop Connection for Mac


You may be required to enter your Apple ID and Password during this process.

From a browser on your Mac, go to: <https://itunes.apple.com/us/app/microsoft-remote-desktop/id715768417>



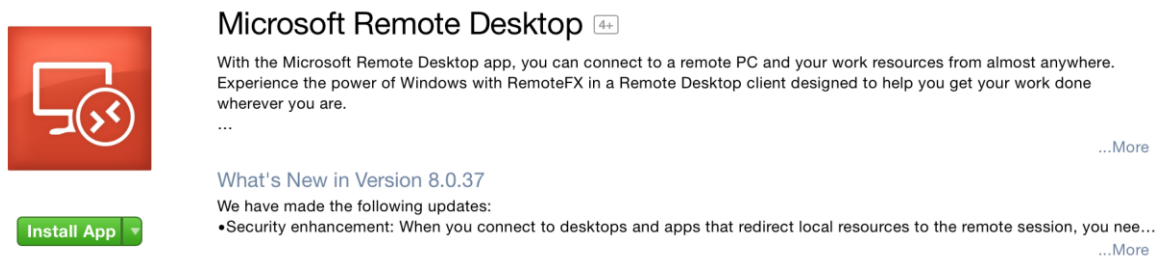
The screenshot shows the Mac App Store Preview page for Microsoft Remote Desktop. At the top, there's a navigation bar with links for 'What's New', 'What is OS X', 'OS X Apps', 'How to Upgrade', and 'Tech Specs'. The main heading is 'Microsoft Remote Desktop' by Microsoft Corporation. Below this, it says 'Open the Mac App Store to buy and download apps.' There is a red icon representing the app. To the right of the icon is the 'Description' section, which states: 'With the Microsoft Remote Desktop app, you can connect to a remote PC and your work resources from almost anywhere. Experience the power of Windows with RemoteFX in a Remote Desktop client designed to help you get your work done wherever you are.' Below the description are links for 'Microsoft Corporation Web Site', 'Microsoft Remote Desktop Support', and 'Application License Agreement'. There is also a 'What's New in Version 8.0.37' section with a list of updates, including a security enhancement. A blue button labeled 'View in Mac App Store' is positioned below the icon. The price is listed as 'Free'.

Click the View in Mac App Store button to see the app in the app store.



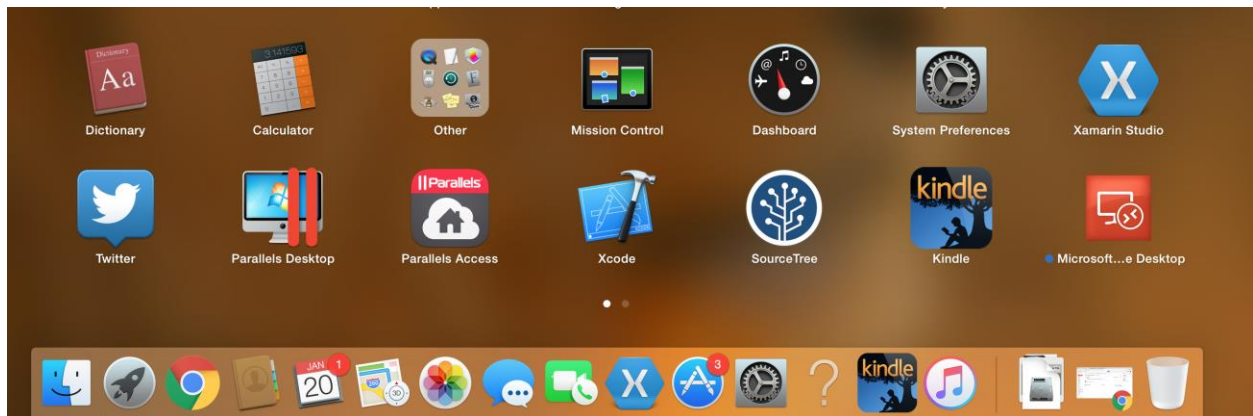
The screenshot shows the Mac App Store app page for Microsoft Remote Desktop. At the top, there's a navigation bar with icons for 'Featured', 'Top Charts', 'Categories', 'Purchased', and 'Updates'. The main heading is 'Microsoft Remote Desktop' with a '4+' rating. Below this, it says 'With the Microsoft Remote Desktop app, you can connect to a remote PC and your work resources from almost anywhere. Experience the power of Windows with RemoteFX in a Remote Desktop client designed to help you get your work done wherever you are.' There is a red icon representing the app. To the right of the icon is the 'Description' section, which states: 'With the Microsoft Remote Desktop app, you can connect to a remote PC and your work resources from almost anywhere. Experience the power of Windows with RemoteFX in a Remote Desktop client designed to help you get your work done wherever you are.' Below the description are links for 'What's New in Version 8.0.37' and '...More'. There is a blue button labeled 'Get' with a dropdown arrow. The price is listed as 'Free'.

Click the Get button, then click the Install App button.



The screenshot shows the Mac App Store app page for Microsoft Remote Desktop. At the top, there's a navigation bar with icons for 'Featured', 'Top Charts', 'Categories', 'Purchased', and 'Updates'. The main heading is 'Microsoft Remote Desktop' with a '4+' rating. Below this, it says 'With the Microsoft Remote Desktop app, you can connect to a remote PC and your work resources from almost anywhere. Experience the power of Windows with RemoteFX in a Remote Desktop client designed to help you get your work done wherever you are.' There is a red icon representing the app. To the right of the icon is the 'Description' section, which states: 'With the Microsoft Remote Desktop app, you can connect to a remote PC and your work resources from almost anywhere. Experience the power of Windows with RemoteFX in a Remote Desktop client designed to help you get your work done wherever you are.' Below the description are links for 'What's New in Version 8.0.37' and '...More'. There is a green button labeled 'Install App' with a dropdown arrow. The price is listed as 'Free'.

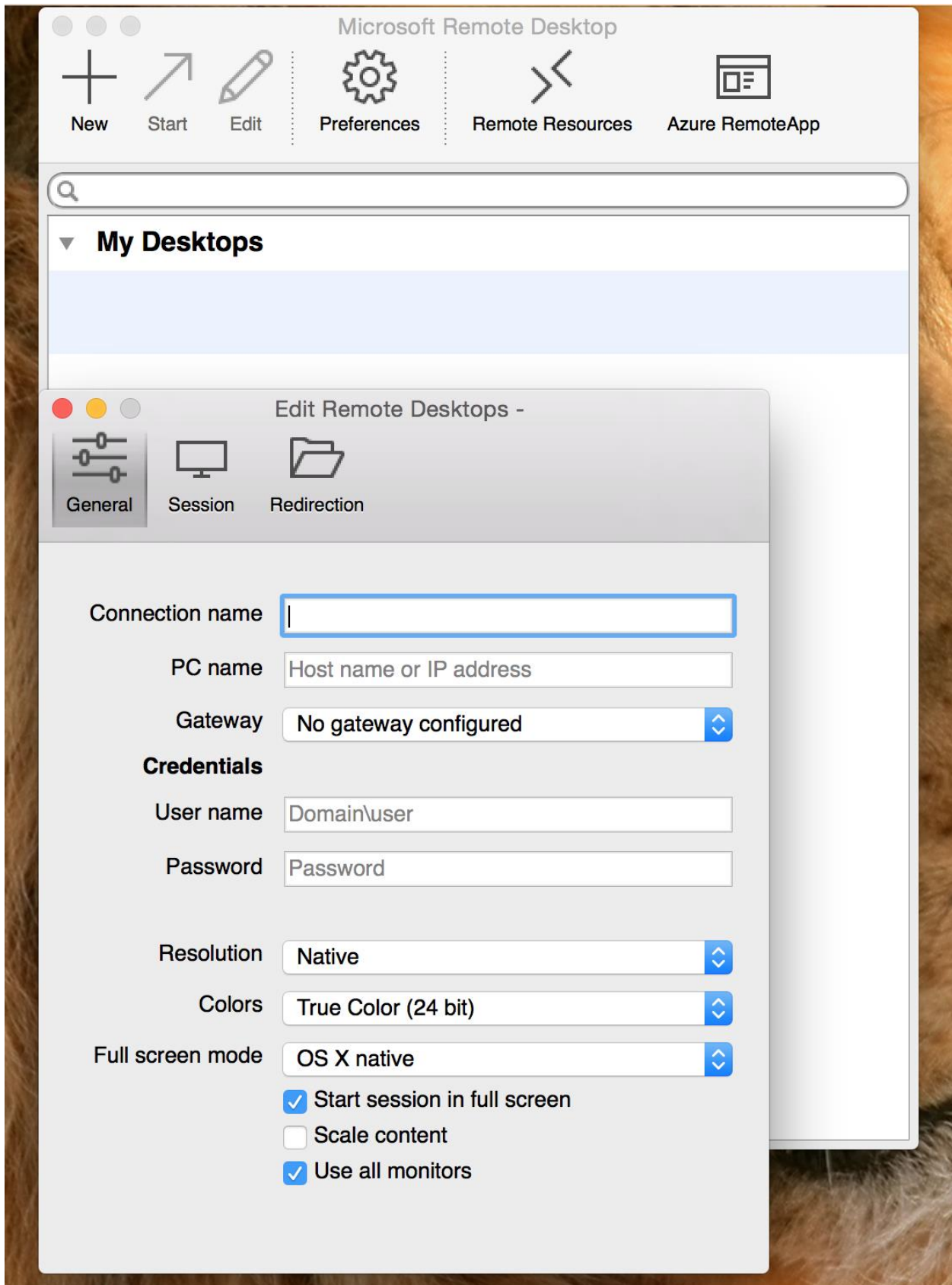
Once the installation is finished, a new application will be installed. You can find it in Finder (lower right hand corner of icons shown below):

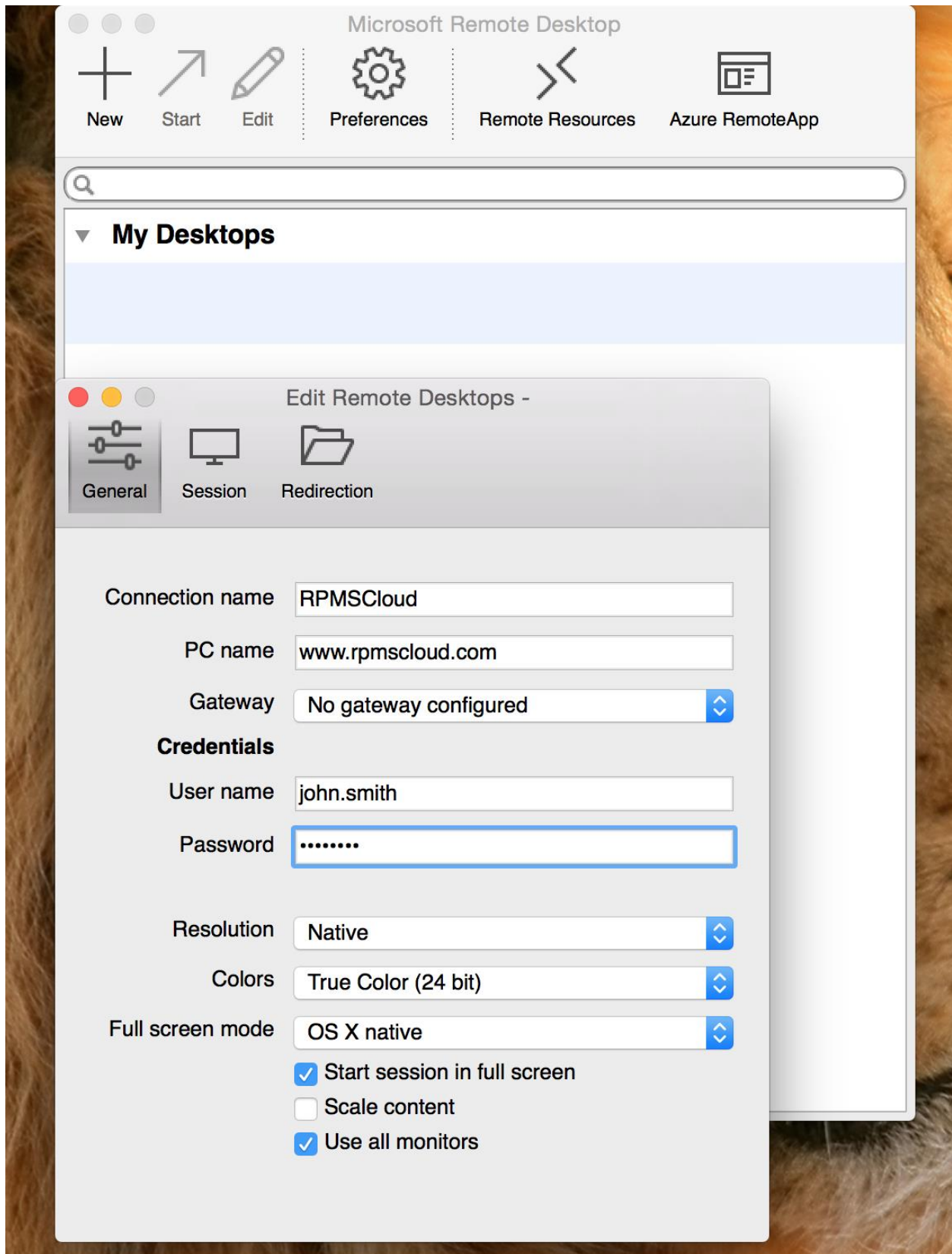


You can leave the app there, or copy it to your desktop as you wish. There are still a number of things to configure within the application, so there are a few more steps.

From the My Desktops form, click the + sign to add a new remote desktop. Name the connection RPMSCloud, or something like that, to help you remember which to which desktop this connection will attach.

List rpscloud2.com as the domain, and type the User Name and Password sent to you by RPMS.





*(the picture is outdated – please use rpmscloud2.com as the PC name)*

To save PDF reports locally, you will need to allow some or all of your drives and folders to be available from the RPMSCloud. Use the Redirection settings to choose the Downloads or other folders on your Mac to be available during your Remote session.

From the Microsoft Remote Desktop menu, click File, Close to save these settings as a type of connection you will have.

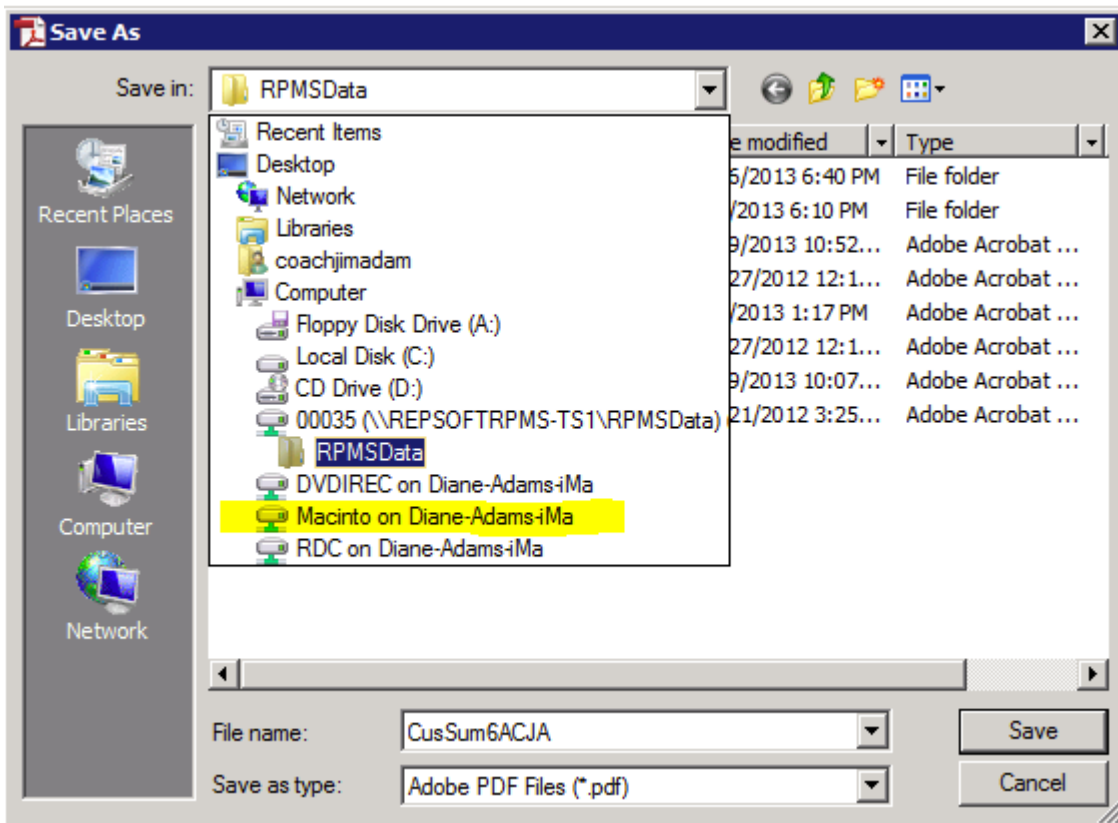
Later, if you have other connection types that you wish to save, you can set those parameters and connect to other Windows computers from the Microsoft Remote Desktop Connection menu.

Double click the RPMSCloud connection to log in.

### ***Saving Local Files***

One thing that seems to cause difficulty for many Mac users is the idea of saving locally to their own Mac. RPMS is running on the cloud, and saving to the desktop of the cloud is not helpful. To save to the local Mac requires understanding the name of your Mac computer and being able to manipulate a standard Save As windows dialog box.

Here are some screen shots of a user in the process of saving a PDF file locally:



*When the Save In drop down first displays, the current directory is selected, but the local Macintosh hard drive is selectable.*

Double click the Mac hard drive, then users, then your user name, then desktop. At that point, if you were to re-display the Save In drop down, it would look like this:

